

<p>SUPERIOR COURT OF CALIFORNIA, COUNTY OF SANTA BARBARA</p> <p>Santa Barbara–Anacapa Santa Maria–Cook Lompoc Division 1100 Anacapa Street 312-C East Cook Street 115 Civic Center Plaza Santa Barbara, CA 93101 Santa Maria, CA 93454 Lompoc, CA 93436</p>	<i>FOR COURT USE ONLY</i>
<p>AGREEMENT FOR PRE-APPROVED OFFICIAL REPORTERS PRO TEMPORE LIST</p>	

I, the undersigned, hereby request that my name and contact information be included on the Santa Barbara County Superior Court’s Pre-Approved Official Reporters Pro Tempore List. I understand that if my name is included on the Pre-Approved Official Reporters Pro Tempore List, I am not a full-time employee of the Court and that I will need to make independent arrangements for all fees for reporting services, including appearance and real-time fees with the party or parties who arrange for the reporter services.

Minimum requirements:

1. A current Certified Shorthand Reporter (CSR) license.
2. Be in good standing with the Court Reporters Board of California.
3. Comply with the statutes and rules applicable to Official Reporters Pro Tempore, including the duty to prepare transcripts, both trial and appellate, in a timely manner and in proper form. All transcripts must be uploaded through YesLaw.
4. Supply an electronic copy of the notes to the court for archival, upon request of the court.
5. Be available for read-back of notes.
6. Maintain current contact information with the Countywide Courtroom Services Manager at lcordero@sbcourts.org.

CONTACT INFORMATION			
Name:	CSR License No:		
Street Address:			
City:	State:	Zip:	
Telephone:	E-mail:		

Available to work at the following divisions (*check all that apply*):

- Santa Barbara
 Santa Maria
 Lompoc

Other:

1. Reporters must notify the court immediately if no longer providing the service, if no longer eligible for inclusion on the pre-approved list, or if any contact information changes.
2. The court will assess a reporter’s eligibility to remain on the list and will remove any reporter who is no longer eligible for inclusion.

I certify that I meet the minimum requirements set forth above. I acknowledge that any material omission or misrepresentation of my qualifications shall result in removal from the Pre-Approved Official Reporters Pro Tempore List.

Dated: _____ (Signature)